

Retained-sample checklist

From: Shea Butter Quality Control for Buyers

<https://emiagroindustries.com/playbooks/shea-butter-quality-control-for-buyers#checklist-retained>

- ☐ 1. Two 100 g portions per lot, sealed and tamper-evident
- ☐ 2. Glass or foil-lined containers, minimal headspace
- ☐ 3. Stored cool and dark
- ☐ 4. Retention period set (shelf life + 12 months)
- ☐ 5. Log entry: location, date, custodian
- ☐ 6. Supplier confirmed it retains a sample of the same batch