

Programme set-up checklist

From: Shea Butter Quality Control for Buyers

<https://emiagroindustries.com/playbooks/shea-butter-quality-control-for-buyers#checklist-programme>

- ☐ 1. Sampling plan written by supplier status
- ☐ 2. Sample labelling template in use
- ☐ 3. In-house test kit and SOPs in place
- ☐ 4. Third-party laboratory selected and scope confirmed
- ☐ 5. Acceptance limits by application documented
- ☐ 6. Trend log created (FFA, PV, temperature)
- ☐ 7. Non-conformance and SCAR forms created
- ☐ 8. Annual review date set